



## **STA BUILDING AND EQUIPMENT MAINTENANCE MINISTRY**

### **MISSION STATEMENT**

**The Saint Thomas Aquinas Parish Building and Equipment Maintenance Ministry inspects, ascertains the needs for upkeep, repairs, renewals and/or changes for all parish plant facilities. This ministry incorporates the Safety Ministry and the Carbon Footprint Ministry within its responsibilities.**

### **MINUTES OF MEETING ON MARCH 23, 2012**

**CALLED TO ORDER BY PRESIDENT GERALD LUCHA AT 9:00 A.M. AT THE PASTORAL CENTER.**

### **MEMBERS AND GUESTS PRESENT**

#### **MEMBERS**

Gerald Lucha, President  
Chuck Tully, STA Business Manager  
Charles Guenzer  
Katia Reeves  
Paul Titterton  
Mario Veloro  
Helen Baumann  
John Uebbing

#### **GUESTS**

Judy Foley

### **OPENING PRAYER**

By John Uebbing

## **MEETING AGENDA REVIEWED**

Approval of agenda as presented was moved and approved by voice vote.

### **REVIEW AND APPROVAL OF MINUTES OF 2/22/2012**

Minutes were corrected to reflect that Bill Morrison will become chairman of the B&EM committee in May after his return to town and will continue in the Dermody Center subcommittee for as long as required.

Approval of the minutes as amended was moved, seconded, and approved.

### **REPORT FROM PSC REPRESENTATIVE**

The PSC representative Jim McLaughlin was absent from the PSC meeting of 3/14/12 and from the meeting today. The report from Kay Williams of the PSC meeting was distributed but not specifically discussed.

### **PASTORS REPORT**

Father Matt was not in attendance as he was providing pastoral duties at St. Eliz. Seton school.

### **OLD BUSINESS**

#### **DERMODY CENTER:**

- Chuck Tully reported that many items on Morrison's spreadsheet of repair items needed for Dermody center are being completed by internal staff. As a result, some money approved for these repairs remains. Finance committee approved request of additional \$30K to complete items on spreadsheet, which is being kept by Chuck Tully

The Orange termite treatment of Dermody has been completed.

Fr. Hester is consolidating his spaces. Two freezers will be replaced by one modern. Katia Reeves will assist with rebates on freezer.

#### **STA REMODEL**

Judy Foley reported on the St. Thomas remodel. The Phase I CADs for the platform were shown and will be given to Chuck Tully. The bishop has verbally approved and a written letter will follow. Tully will provide the needed contract and the diocese will provide list of recommended contractors. RFP will be sent to a set of these. Helen Bauman requested that RFP include criteria for selection.

Planning for St. Thomas remodel will soon transition to Phase II. Sketches were show for side altars with more elaborate altar back drops.

#### SAG SITE

A combination lock has been installed on the side gate at SES school. An easily remember combination was distributed to attendees.

### **FAITH SHARING AND PRAYER FOR NEXT MEETING**

Mr. Paul Titterton will provide the opening prayer

#### **NEXT MEETING DATE**

April 25<sup>th</sup> 2012, 9:30 a.m. at the Pastoral Center.

#### **MEETING ADJOURNED AT 11:30 A.M.**

Minutes prepared by Charles Guenzer