



STA BUILDING AND EQUIPMENT MAINTENANCE MINISTRY

MISSION STATEMENT

The Saint Thomas Aquinas Parish Building and Equipment Maintenance Ministry inspects, ascertains the needs for upkeep, repairs, renewals and/or changes for all parish plant facilities. This ministry incorporates the Safety Ministry and the Carbon Footprint Ministry within its responsibilities.

FINAL MINUTES OF MEETING OF JUNE 26, 2013

CALLED TO ORDER AT 9:32 AM BY CHAIRMAN BILL MORRISON AT THE PASTORAL CENTER.

MEMBERS AND GUESTS PRESENT

MEMBERS

Bill Morrison, Chairman
Chuck Tully, STA Business Manager
Charles Guenzer, Secretary
John Uebbing
Mario Veloro
Jerry Lucha
Katia Reeves
Helen Baumann
Ted Baer

GUESTS

OPENING PRAYER

by John Uebbing

MEETING AGENDA REVIEWED

Draft agenda amended to include listing of needed capital expenditures in 2013 by Chuck Tully, Dermody chapel status, new photovoltaic solar proposal by Katia Reeves. Amended agenda approved by voice vote.

REVIEW AND APPROVAL OF MINUTES

Draft minutes of previous meeting prepared by Jim McLaughlin were corrected for minor and editorial errors. Approval of the amended minutes was moved and accepted.

REPORT FROM PSC REPRESENTATIVE

Jim McLaughlin verbally reported PSC meeting. Major report points were election of Chris Lundin to chair, new clerical assignments, financial adjustments for rest of staff, problem of providing senior transport arising from diocesan screening procedures, and annual reports for committees are due 7/10/13.

SAFETY REPORT

No report

PASTORS REPORT

Father Matt did not attend.

OLD BUSINESS

OLR Ambry

No action, need for parish involvement.

STA Bell

Problem is that upper frame has moved about 6" on lower frame. Bell is no longer being rung.

Chuck Tully reported that contractor was asked to include repair/replacement of bottom frame in proposal. Tully will provide to committee structural engineering report.

Solar

Katia Reeves has two solar proposals.

Solar water heater with thermal panels are considered cost effective. Need inventory of hot water heaters. Solar hot water for buildings subject to great fluctuations in water use is not considered effective.

Sun Work company will make presentation at 7/31/13 B&EM meeting for installing solar PV panels on OLR church. If committee is positive, put it to vote and forward to finance committee. Unclear if three bids or diocesan approval is required if there is no net cost. ISP share of utilities should present no problem for zero cost. Need to considered structural upgrades. This project would be alternative to the diocese-wide PV project , which seems to be is on hold pending larger order.

OLR handrail to ambo

Ted Baer to provide name of inexpensive supplier of metal rails.

Jerry Lucha will pursue implementation. Authorization voted for two handrails on ambo and lectern, not to exceed \$1500. Any proposal needs consultation with site committee.

Dermody Center chapel

New personnel on OLR site committee. Wait for moving masses to Dermody.

OLR Sequoia

Tully reported that tree is sick, but no change. Tree will be trimmed.

AED (automatic external defibrillator)

State regulations on AEDs are draconian and intimidate any use by small charitable organizations. Despite complaint of result, AED removed from further consideration.

ISP

No further development in ISP middle school proposal. ISP is developing other campuses and it appears they are not interested in further discussing proposal for OLR field.

NEW BUSINESS

Trees

Katia reiterated 2-year old policy on replacing trees.

At OLR driveway and field, Monterey pines are dead and have been removed.

Green committee will present proposal at 7/31/13 meeting for planting trees at several locations around OLR. Input from site committee will be required.

Capital plan

Chuck Tully presented capital plan for FY 2013/14, which is constrained by tight finances.

Major necessary expenditure is the replacement of doors at SES school to conform to code for first and security. Church collections directed to SESS are now deposited in parish maintenance fund for the school.

The expenditures for STA church improvement enabled by large bequest will be capped at \$500K with remainder going into STA church maintenance account.

FAITH SHARING AND PRAYER FOR NEXT MEETING

Bill Morrison will provide prayer for next meeting.

NEXT MEETING DATE

July 31, 2013, 9:30 a.m. at the Pastoral Center.

MEETING ADJOURNED AT 11:08 A.M.

Minutes prepared by Charles Guenzer