



St. Thomas Aquinas Parish  
3290 Middlefield Rd  
Palo Alto, CA 94303  
650-494-2496

#### HELPFUL CHECKLIST FOR YOUR WEDDING AT ST. THOMAS AQUINAS PARISH

- \_\_\_\_\_ Submit \$300 deposit with Parish secretary to secure date and time.
- \_\_\_\_\_ Pay in full remainder of church use fee TWO months before wedding date.
- \_\_\_\_\_ Meet with pastor to work on paperwork. If your own priest is presiding, make sure who is doing paperwork and notify wedding coordinator.
- \_\_\_\_\_ Review "Together for Life" booklet to pick readings, prayers. Send copy of worksheet (in back of booklet) to wedding coordinator at least one week before wedding including participants' (e.g. readers') names.
- \_\_\_\_\_ Review wedding booklet to find out what is allowed and not allowed during ceremony (such as runners, flower petals, throwing rice, etc.)
- \_\_\_\_\_ Obtain marriage license at county offices no more than 90 days before wedding date.
- \_\_\_\_\_ Hire musician(s). Live music is recommended over taped music. Provide name and phone number of musician(s) to wedding coordinator.
- \_\_\_\_\_ Hire Florist.  
Review rules for flowers in church with your florist.  
Provide name and phone number of florist to Wedding coordinator.
- \_\_\_\_\_ Hire photographer and/or videographer  
Review rules for photography in church with photographers and/or videographers. Please let coordinator know if there are multiple photographers and/or videographer(s)  
Provide name and phone number of photographers, videographers.
- \_\_\_\_\_ Call or email Nora Lundin, St. Thomas Aquinas Wedding Coordinator, 650-400-0835 or [nlundin@dsj.org](mailto:nlundin@dsj.org) with any questions you still have.